



Women and Work: Gender Responsivity and Workforce Development

September 24-25, 2008

A live, 8-hour satellite/Internet training program

Training for site coordinators: July 9, 2008

Site Coordinators Needed

Site coordinators are the bridge between the studio broadcast team and local site participants. For the satellite program to be successful, NIC needs a site coordinator team at each site.

Local site teams should consist of one group facilitator for every 6 to 8 participants, and a person familiar with the site's satellite/Internet technology.

One team member should be designated as the lead site coordinator.

Training for site coordinators will be held via satellite or Internet on July 9, 2008.

The application due date to be a site coordinator is —

July 2, 2008.

The National Institute of Corrections will host a live, 8-hour interactive training program specifically designed for individuals working with justice involved women. How do you respond to a woman leaving prison when she asks: "What type of job should I pursue? How do I go about getting the job I want? How do I keep my job? Am I the type of person an employer would want to hire?"

Participants will have an opportunity to engage in a national dialogue regarding emerging knowledge specific to justice involved women, and career theories and practices that help improve outcomes for women. This training includes the review of policies and procedures that have a direct impact on women and their reentry efforts; as well as, the review of various assessment tools and instruments that support employment attainment and retainment.

Discussion topics include —

- Emerging practices on the risks and needs of women,
- Intervention strategies and case management models;
- Career theories and assessments tools,
- Collaborative relationships that support effective re-entry, and
- A "4th hour" action plan to integrate and expand upon the information presented.



Who Should Attend: Professionals working with justice involved women and at all levels of adult and juvenile corrections including detention centers, pretrial, probation, parole, jails, prisons, halfway houses, One-Stops, and faith-based and community organizations. Managers and program administrators are strongly encouraged to attend.

Site coordinators/facilitators are responsible for recruiting participants and duplicating training materials. They must also schedule a training site to accommodate 24 to 32 participants for the **September 24-25, 2008**, live satellite/Internet broadcast. The training site must have satellite downlink capability or Internet capability that uses a projector to enlarge the signal from the computer. NIC does not encourage the use of the Internet for large groups. Satellite transmissions are much clearer and your participants will appreciate the quality.

Participating sites that register by **September 22, 2008**, will be able to download satellite coordinates and Internet access information as well as the Site Coordinator and Participant Guides, and recommended reading materials from NIC's web site at www.nicic.gov. Local site coordinators will download and make copies of the Participant Guide for each participant. It is suggested that participants download the recommended reading material for their own information. Coordinators are strongly encouraged to convene their groups at least one hour before broadcast time and to continue discussions after the broadcast.

For more information, visit the NIC web site or contact Ed Wolahan at toll-free telephone 800-995-6429, ext. 4419, or 303-365-4419, or via e-mail at ewolahan@bop.gov.

Call in questions using the toll-free telephone number shown during the broadcast.

U.S. Department of Justice
National Institute of Corrections

Washington, DC 20534

Official Business

Penalty for Private Use \$300

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Permit No. G-231

A Live Satellite/Internet Broadcast from the National Institute of Corrections

Women and Work: Gender Responsivity and Workforce Development

September 24-25, 2008

Register online by **September 22, 2008**.

Material is available *only* from our web site.

All agencies that register will be accepted.

www.nicic.gov/Broadcasts

Register online at www.nicic.gov

Site Coordinator Training

July 9, 2008

9:00 a.m. - 12 noon PDT

Pacific Daylight Time

Register to be a site coordinator
by July 2, 2008.

Satellite/Internet Training Program

September 24-25, 2008

9:00 a.m. - 11:00 a.m. PDT

12 noon - 2:00 p.m. PDT

Pacific Daylight Time

Register for the 8-hour training program
by September 22, 2008

Satellite/Internet broadcast will be closed caption for the hearing impaired.